

16 July 1964

**RULES AND REGULATIONS OF THE INDIAN SOCIETY FOR MALARIA  
AND OTHER COMMUNICABLE DISEASES**

22 Sham Nath Road, Delhi-110054

1. **Name of the Society** Indian Society for Malaria and other Communicable Diseases.
2. **Registered Office** Registered Office of the Society shall be located at 22-Sham Nath Road, Delhi (India).
3. **Aims and Objects** The aims and objects of the Society shall be:
  - (a) to advance knowledge regarding the cause, prevalence, epidemiology, treatment, prevention and control of malaria and other communicable diseases,
  - (b) to stimulate scientific and practical interest among individuals and organisations in the prompt and effective application of treatment and control methods,
  - (c) to integrate scientific and field activities and coordinate various scientific investigations,
  - (d) to disseminate such knowledge among scientists and public health workers,
  - (e) to act as a liaison body between national and international workers,
  - (f) to secure and manage funds and endowments for the promotion of the causes espoused by the Society and
  - (g) to promote activities necessary for the fulfilment of the above aims and objects of the Society.
4. **Membership**—The Society shall consist of the following categories of members :
  - (i) Ordinary Members
  - (ii) Associate Members
  - (iii) Life Fellows
  - (iv) Honorary Fellows
- 4.1 **Election of Members**
  - (a) *Ordinary Member* : Any person who has interest in malariology or any other aspects of communicable diseases and its prevention and control may be proposed for the membership of the Society.

\*This Society was established in 1953 and has been renamed as Indian Society for Malaria and other Communicable Diseases as per certificate of registration from Registrar of Societies, Delhi, printed at the end.

(b) *Associate Member* : Any person registered for a post graduate degree in any Indian University or Institution recognised by one or more universities for such purposes and not holding a regular appointment may be proposed for Associate Membership of the Society.

When such a person ceases to be a bonafide student and he/she wishes to continue membership of the Society as an Ordinary Member, he/she can do so by paying full annual membership fee for ordinary membership with effect from that year.

(c) *Life Fellows* Admission to Life Fellows of the Society will be regulated as follows :

(i) Only Life Members with five years standing will be eligible.

(ii) Ordinary members with five years continuous membership after converting his/her membership to life membership (as per clause 4.2) would also become eligible.

(iii) Eligible members should have contributions in the field of communicable diseases.

(iv) Application for admission should be made to the Society duly recommended by two Fellows of the Society.

(v) Such application will be considered by the Credential Committee appointed by the Executive Council from time to time.

(vi) Such Fellows as declared admitted by the Executive Council will be issued a Scroll and can suffix FISCD to their names.

(d) *Honorary Fellows* Honorary Fellowship will be conferred on outstanding Indian or foreign scientists known for their knowledge and contribution in the field of malaria and other communicable diseases. Proposals for Honorary Fellowships should be supported by 10 Fellows and sent to the Secretary of the Society. The Honorary Fellows thus proposed would be elected by the Executive Council or by the General Body.

The number of such Honorary Fellows shall at no time exceed five per cent of the total current membership list of the Society.

#### 4.2 Enrolment and Membership Fee :

##### *Rates for Membership\**

Ordinary Member (India)

Enrolment Fee  
Annual Fee

Rs. 5.00

Rs. 25.00

Rs. 30.00

Ordinary Member (Abroad)	Annual Fee	U S \$ 5/- or its equivalent.
Life Member (India)	Rs. 300/-	
Life Member (Abroad)	U S \$ 70/- or its equivalent.	

\*This is subject to revision from time to time.

Applicants for Life Membership may pay their subscription, if they so desire, in instalments within one calendar year. In case of failure to make complete payment during the calendar year, the year's ordinary membership fee will be deducted from amount paid and the balance carried over to the next year when the Member may make a fresh request for Life Membership towards which the balance so-carried over will be credited.

5. \*Subscription for the Journal :

Universities, colleges, educational institutions, libraries, public health institutions/organisations and other agencies will be entitled to subscribe for the Journal of the Society.

The annual subscription will be Rs. 40/- (per copy Rs. 12/-) for subscribers within India and US \$ 10/- or its equivalent (per copy US \$ 3/-) for those outside India. The amount shall be paid with the order before the 31st of January of the year for which subscription is made.

\*This is subject to revision from time to time.

6. Agencies :

All agencies either handling publications of the Society or contracting advertisements for the Society, will be allowed 10 per cent rebate on the business made through them. Advertisements received through them will not make them entitled to any other commission.

The charges for advertisement insertions in the Journal of Communicable Diseases will be published in the issues from time to time.

7. Privileges :

7.1 Ordinary Members, Life Members and Fellows.

- (i) Every Member/Fellow shall be entitled to possess a copy of the Rules and Regulations of the Society and amendments and alterations thereof free of charge, if he so desires.
- (ii) to receive the Journal and proceedings of the Society,
- (iii) to be present in the annual meetings but only Life Members/Fellows will have the right to propose and vote at the annual meetings.

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(iv) only Life Members/Fellows will be eligible to propose and recommend members for Fellowship,

(v) to introduce visitors to Annual General and other meetings of the Society,

(vi) to subscribe scientific articles for publication in the Journal of the Society,

(vii) Only Life Members/Fellows of the Society will be eligible to serve as Members of the Executive Council and on other positions of the Society.

## 7.2 Associate Members

Associate Members will be entitled to the privileges mentioned under 7.1(i) and

7.1 (ii) only.

## 8. Removal of Members

(a) Any Member/Fellow may withdraw from the Society by signifying his/her wish to do so by a letter addressed to the Secretary.

(b) When any Member/Fellow has failed to pay the subscription for one full calendar year in spite of two reminders to this effect, his/her name shall be removed from the rolls of the Society and consequently the supply of publications of the Society to such a Member/Fellow will cease.

Any person whose name has been removed from the rolls of the Society as mentioned above, can enrol himself/herself again as a Member by paying the full fees as a new entrant. However, all Members/Fellows who have received publications of the Society and have not paid for the same are expected to clear their dues before applications for resignation are considered.

(c) Any Member/Fellow of the Society who wilfully disobeys rules and orders of the Society or the Executive Council or commits wilful breach of order, at any of the General meetings or having unwittingly committed any breach of order, persists in any disobedience or breach of order after being admonished by the President/Chairman or if for any reason it appears to the Executive Council that the name of a Member/Fellow should not remain on the rolls, he shall be liable to be removed from the Society. Whenever there appears a cause as aforesaid for the removal of a Member/Fellow from the Society, the Executive Council after due deliberation, shall determine by ballot the opinion of the Executive Council and if 3/4th of the said Council of Members vote for the removal of such Member/Fellow he/she shall be removed from the Society. Such Member/Fellow shall not be eligible for re-election until the expiry of two years.

**9. The Executive Council :**

The administration, direction and management of the affairs of the Society shall be entrusted to an Executive Council composed of :

- (i) President
- (ii) Vice President
- (iii) Secretary
- (iv) Assistant Secretary
- (v) Treasurer and
- (vi) Five Life Members/Fellows to serve as Members of the Council. Out of the five offices of the councilors three will be filled by election. Fourth office will go to the outgoing President. The fifth office will be filled by the Executive Council by nomination, accepting in view the representation of different disciplines/organisations on the Council.

In case the outgoing President is unable to continue or be re-elected as President, the fourth office will also be filled by the Executive Council like the fifth office.

The above Executive Council shall be supreme governing body of the Society.

The accounts of the Society shall be operated by any two of the office bearers i. e. the President, Secretary, and Treasurer of the Society.

For the smooth running of the Society, the President, Secretary, Treasurer and at least two of the other two office bearers shall be resident of the headquarters.

**10. Nomination and election of the Executive Council.:**

Three months before the expiry of the term of office of the Members of the Executive Council of the Society, the Secretary shall request for nominations to various offices of the said body. These nominations shall be made in respect of the Life Members/Fellows of the Society and should be properly proposed and seconded by Life Members/Fellows of the Society. These nominations should also be accompanied by the consent of the Life Member/Fellow so nominated.

On receipt of the nominations the Secretary shall arrange the ballot papers to be sent to all the Life Members/Fellows with a request that these be returned to him duly completed.

The Secretary, with the consent of the President and other Members of the Executive Council, shall arrange for an annual meeting of the General Body of the Society.

The President shall nominate two Life Members/Fellows from the General Body to scrutinise the ballot papers and place the results of the election before him.

The President will then announce the new Executive Council which will assume office from that year.

#### 11. Term of office :

The term of office of an elected Executive Council of the Society shall be two years. None of the office bearers shall serve on the Council for more than three terms at a stretch.

The Executive Council as constituted in accordance with these rules shall continue in office notwithstanding the period of expiry of their office until their successors have been duly elected and assumed office.

In the absence of the President, his duties will devolve on the Vice President or any of the Member of the Council. In the case of a sudden vacation of any particular office in the interval between two elections, the President shall designate one of the Members of the Council or a Fellow of the Society to take the vacant post and exercise his/her functions until the next election.

#### 12. Functions and Powers of the Executive Council :

The functions and powers of the Executive Council of the Society shall be :

- (i) To manage the affairs of the Society and for such purpose to make such regulations as may appear to them conducive to the good administration of the Society and the attainment of the aims and objects of its foundation provided always that such regulations are not inconsistent with anything contained in these rules, that they be reported for the information of the next General Body meeting.
- (ii) Whenever considered necessary to alter, extend, abridge or make any such changes considered necessary in the rules and regulations of the Society, such changes shall be made with the consent of not less than 2/3 of the Members of the Executive Council, and notified to Members/Fellows not later than the next General Body meeting.
- (iii) Subject to confirmation by the next subsequent General Body meeting to appoint any salaried officer, clerks or peons, as they may deem necessary, to define their duties, allowances, salaries, gratuities and privileges and suspend or dismiss them or dispense with their services, as occasion may require.
- (iv) To prepare and submit to the Annual General Body meeting a report on the activities of the Society. Such report shall set forth an audited balance sheet of the Society for the previous year and the progress of the work. The report shall also include an abstract of the proceedings of the Council during the year.

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- (ii) Whenever considered necessary to alter, extend, abridge, or make any such changes considered necessary in the rules and regulations of the Society, such changes shall be made with the consent of not less than  $\frac{2}{3}$  of the Members of the Executive Council, and notified to Members/Fellows not later than the next General Body meeting.
- (iii) Subject to confirmation by the next subsequent General Body meeting to appoint any salaried officer, clerks or peons, as they may deem necessary, to define their duties, allowances, salaries, gratuities and privileges and suspend or dismiss them or dispense with their services, as occasion may require.
- (iv) To prepare and submit to the Annual General Body meeting a report on the activities of the Society. Such report shall set forth an audited balance sheet of the Society for the previous year and the progress of the work. The report shall also include an abstract of the proceedings of the Council during the year.



(v) Five Members, one of whom must be either the President or the Secretary, shall form the quorum.

13. Publications :

The Society shall publish regularly a quarterly journal, the Journal of Communicable Diseases.

The Society shall also from time to time publish memoirs, monographs, etc. for the dissemination of knowledge pertaining to communicable diseases.

The President of the Society shall be the Editor of the Journal.

Managing Editor and Advertisement Manager shall be nominated by the Executive Council from out of the Life Members. The President shall nominate Editorial Panel not exceeding six to help the Editor in his/her editorial work. The Life Members/Fellows to be so nominated should be from different fields of communicable diseases, and they shall hold office at the pleasure of the President.

14. Powers and Duties of the Office Bearers :

(i) President :

- (a) to Preside at all meetings of the Society and of the Executive Council and to regulate the proceedings at such meetings.
- (b) to ensure due effect being given to the Rules and Regulations, made by the Executive Council from time to time.
- (c) to be ex-officio members of all Committees appointed by the Executive Council.
- (d) In case of doubt as to the interpretation of any of these rules, to decide on their interpretation, the President's ruling shall hold until the next meeting of the Executive Council when the interpretation of the rules should be discussed and finally determined.

(ii) Vice President :

The Vice President shall preside at meetings in the absence of the President and shall discharge the duties of the President in case of a vacancy in that office.

(iii) Secretary :

- (a) to conduct the correspondence of the Society and of the Executive Council and to sign all letters and papers emanating from the Society, except in so far as other provisions made in these rules.
- (b) to attend the meetings of the Society and of the Executive Council ; to prepare the minutes of the proceedings of such meetings and at the commencement of every such meeting to present the minutes of the previous meeting.

- (c) To prepare the current list of the Members/Fellows for publication in the December issues of the Journal.
- (d) To enter or cause to be entered in the minutes book, all the proceedings of the Society and of the Executive Council before the following meeting and to see that all letters, papers and documents of every kind connected with the Society are properly filed and preserved.
- (e) To exercise general supervision over the staff and affairs of the Society and to assist in carrying out these rules and regulations and orders made by the Executive Council.
- (f) To be ex-officio member of all committees appointed by the Executive Council.

(iv) *Assistant Secretary :*

The Assistant Secretary shall assist the Secretary and render general assistance in the discharge of his duties. The Assistant Secretary may take over the duties of the Secretary completely during the temporary absence of the latter.

(v) *Treasurer :*

The Treasurer shall receive and hold for the use of the Society, all money paid to the Society; he shall disburse all sums due from the Society and shall keep exact accounts of all such receipts and payments. The accounts of the Society shall be operated by any two of the office bearers i. e. the Treasurer, the Secretary and the President. The Treasurer shall be ex-officio member of all committees appointed by the Executive Council. The Treasurer shall prepare a list of the names of those Members/Fellows who may be in arrears and send periodic reminders to such Members/Fellows. He shall submit a list of the Members/Fellows in arrears for one year or more and cause their removal from the rolls and inform the Executive Council of the position once a year at the time of the Annual General Body meeting.

15. *Meetings :*

The Society shall hold one regular Annual General Body meeting each year at a time and place determined by the Executive Council.

The President or 1/3 of the Members of the Executive Council or 1/2 of the Members/Fellows of the Society may ask for an emergency meeting, the decision of which will be subject to ratification at the regular annual meeting.

Ordinarily 1/4 of the total active Members/Fellows of the Society shall constitute the quorum for an Annual General Body meeting. In the absence of the quorum the President will adjourn the meeting and re-convene the meeting after half an hour with available Members/Fellows to constitute the quorum.

Ordinary meetings of the Society for academic discussions, lectures and symposia, may be held at a time and place as approved by the President.

16. The Society shall hold an Annual General Body meeting on a day convenient to all the members and within 14 days thereafter shall file with the Registrar of Societies, Delhi, a list of the names, addresses and occupation of the members of the Executive Council then entrusted with the management of the affairs of the Society.

17. The care of the property, movable and immovable belonging to the Society shall be vested in the Executive Council of the Society, under the immediate custody of the Treasurer.

18. Whenever it shall appear advisable to amalgamate the Society either wholly or partially with any other Society, the Executive Council shall submit proposal to the members of the Society in a written or printed form and elicit the majority opinion for a decision thereon.

The proposal shall not be carried into effect unless agreed to by the votes of 3/5th of the members responding to the proposal. If the proposal is carried, a second special meeting shall be convened by the President after an interval of one month after the last date for the receipt of the above replies.

19. In the event of dissolution of the Society, the property left over after the satisfaction of all debts and liabilities shall not be paid to or distributed among the Members/Fellows of the Society or any of them but shall be given to some other Society to be determined by the votes of not less than 3/5th of the members present personally or by proxy at the time of the dissolution, or in default, by the Court.

20. The income and property of the Society from wheresoever derived shall solely be spent on the promotion of the objects of this Society and no Member/Fellow shall be entitled to any dividend, bonus etc.

**CERTIFICATE OF REGISTRATION UNDER SOCIETIES REGISTRATION  
ACT XXI OF 1860, (PUNJAB AMENDMENT) ACT 1957 AS EXTENDED  
TO THE UNION TERRITORY OF DELHI**

No. S 459 of 1964-1965

I hereby certify that in pursuance of Section 12-A of the S. R. Act XXI of 1860, the name of National Society of India for Malaria and other Mosquito-Borne Diseases has been changed to "Indian Society for Malaria and other Communicable Diseases".

Given under my hand at DELHI this 16th day of July, one thousand nine hundred and sixty-four.

SD/-  
(H. L. MEHANDRU)  
REGISTRAR OF SOCIETIES: DELHI.