

**Minutes of the Joint Meeting of ISMOCD & IAE Executive Committee held
under the Chairmanship of Dr. Shiv Lal, Chairman on 28.05.2015 at NCDC
Seminar Hall, Delhi**

A joint meeting of ISMOCD & IAE Executive Committee was held on 28.05.15 at 3.00 pm in the Seminar Hall of NCDC under the Chairmanship of Dr. Shiv Lal, Chairman, ISMOCD / IAE. The list of participants is enclosed at *Annexure 1*.

Chairman decided to take up first issues of ISMOCD and then of IAE. Dr. A.C. Dhariwal, President of ISMOCD briefed about the agenda points of the meeting. He informed that Dr. S.N. Sharma, Secretary and DR Sukhvir Singh, Treasurer of ISMOCD had resigned from their posts and as president of ISMOCD, I have accepted the same. The executive committee of ISMOCD is being informed for its endorsement of the acceptance of the resignation. He further stated that in view of the vacancy caused by these resignations, the executive committee need to take an urgent decision for interim arrangement so that the society functions smoothly as some issues/matter of the society are pending which need urgent call. He further, informed that even scan copies of bills received by Dr. Ashwani Kumar of last Annual workshop held at Goa in October 2014 could not be submitted to WHO by Treasurer.

After deliberation by the executive body of ISMOCD, the decision of acceptance of resignations by President of ISMOCD was endorsed and after discussion an unanimous decision was taken to give charges of Secretary & Treasurer, ISMOCD to DR. R.K. Das Gupta & Dr. T.G. Thomas respectively as an interim arrangement. Dr. R.S. Sharma, Vice President of ISMOCD said that the old chapter may be closed and society requires persons willing to work for the welfare of the society. Both Dr. R.K. Das Gupta and Dr. Thomas were invited in the meeting and their consensuses were taken. It was further discussed that letters may be sent to Dr. Sharma and Dr. Sukhvir to handover their respective charges to Dr. Das Gupta as a Secretary and Dr. Thomas as Treasurer of ISMOCD.

One file related with payment to firm who has supplied medals and memorials for Goa conference was put up for payment but later it was found that file is not traceable. President asked to trace the file and if necessary obtain duplicate bills and may be submitted immediately for payment of balance amount. The dyes may be collected immediately after payment to firm. This may become the property of ISMOCD & IAE.

Regarding audit of all vouchers of Goa conference, Dr Ashwani Kumar may be informed to submit all bills along with a balance sheet of expenditure of the conference within a week with audited report. Meanwhile, Ms. Susa, SEARO-WHO may be requested for release of second instalment on the basis of submission of scan copies of the bills or if necessary all vouchers may be submitted with audited report by Dr. Ashwani Kumar within a week and a clear sheet of receipt and expenditure in Goa conference should be prepared by Treasurer and Assistant Secretary of ISMOCD urgently.

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Sharma

The date of next conference of ISMOCD and IAE has been discussed and it was decided by members of both Societies ISMOCD and IAE that the conference may be held from 13 to 15th May, 2016 at Bangalore. The conference should be coordinated by both NIMR branch, Bengaluru and NCDC branch, Bengaluru. It was decided to inform Dr. S.K. Ghosh, O/c NIMR, Bengaluru through Director NIMR, Delhi for sending details about venue of the conference for finalization.

It was also decided that a meeting with ADR publication may be called urgently to discuss on quality of Journals and issue of print copies of the Journals. To improve the quality of Journals, editorial board needs to be reconstituted. It was suggested by Dr. Roop Kumari, Assistant Secretary of ISMOCD that all manuscripts should be reviewed by experts of respective fields; therefore, list of reviewers also needs to be revised.

The Secretary, IAE briefed about the activity of IAE. It was suggested that IAE should immediately make arrangement for the Audit of the association. After deliberations Dr. S. Venkatesh, Director, NCDC has been co-opted as member of Executive Committee of ISMOCD & IAE.

The meeting ended with a vote of thanks to the Chair.

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